

Access to Teagasc online services (NMP)- 2nd April 2024

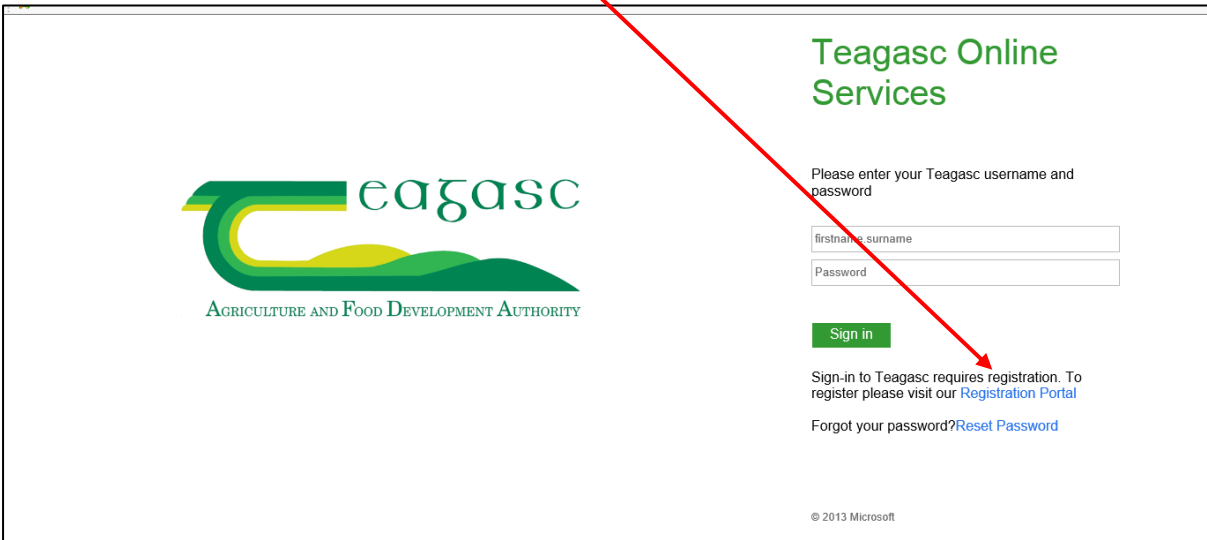
In order to access Teagasc online services you must be first set up on the Teagasc internal computer system (A&A system) which controls registrations and access to NMP. Please note the following.

- Teagasc staff are automatically set up on the A & A system. They are identified using their **staff / pay number e.g. 12345**.
- Teagasc Connected clients (Private consultancy agency owners) are automatically set up on the A&A system **but are removed once their contract period expires**. These users are identified using their **Connected client number** e.g. 000123456
- Other users (students / employees of Private consultants) must be added manually to the system and are identified using their **PPS number**.

Once any of the above users are set upon the A&A system the following instructions need to be followed in order to register for NMP.

Registering to use NMP online

1. Type <https://nmp.teagasc.ie> into the address bar.
2. Click on **Registration Portal**.



Teagasc Online Services

Please enter your Teagasc username and password

firstname.surname

Password

Sign in

Sign-in to Teagasc requires registration. To register please visit our [Registration Portal](#)

Forgot your password? [Reset Password](#)

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3. Add email (must be the same email address as is used on the A&A system) to box and click on **Send Code**. Note: There is no code as such - you will be sent a link in an email as per below



teagasc
AGRICULTURE AND FOOD DEVELOPMENT AUTHORITY

Teagasc Online Services

Register

Enter Email Address
Agent@teagasc.ie

You will receive a security code via email in order to verify your email address

The following will be displayed confirming an email has been sent to the email address entered.

Teagasc Online Services

Register

An email with a verification link has been sent to the specified email address.

4. Go to your email inbox and click on the link that has been sent to you.



5. When you click on the link you will automatically be brought back to the registration portal . You will get a message similar to below depending on which category of user you are. When completed click “Verify”.

- If you are a **Teagasc employee** you will be asked for your **staff D / pay number**.
- If you are a **Teagasc Connected customer** you will be asked for your **Connected customer number**.
- If you are a **student / employee of a private agency** you will be asked for your **PPS number**

Please note: Above details must match what is on the Teagasc A&A system

Teagasc Online Services

Register

Enter your PPS Number

Verify

The number provided will be validated against our records

6. Create a strong password, read carefully. **MUST HAVE A CAPITAL, SYMBOL, NUMBER AND AT LEAST 8 CARACTORS LONG.**
(Record/remember) password after creating.

Teagasc Online Services

Register

A password must include at least one capital and one lower case letter, at least one number, be at least 8 characters long and at least one of the symbols !"£\$%^&*()

Please enter a new password:

Confirm new password:

Next

7. A username will be created for you. **Record this** and click continue.

Teagasc Online Services

Register

IMPORTANT: Please take a note of this username to access Teagasc Services

Registration Complete. Your user name for Teagasc Services is:

Click Continue to login for Teagasc Services

Continue

You will get an email confirming your registration and your user name.

Teagasc Online Services Registration ▶ Inbox x

Teagasc No-Reply <aa.uat@teagasc.ie>

to ▼

Dear [REDACTED]

Thank you for registering for Teagasc Online Services. Your username is [REDACTED]

Regards,
Administrator

8. Once you click “continue” at point 7, you are brought back to the start to enter your username, password and sign in. You should now have access to NMP online.



Teagasc Online Services

Please enter your Teagasc username and password

firstname.surname
Password

Sign in

Sign-in to Teagasc requires registration. To register please visit our [Registration Portal](#)

Forgot your password? [Reset Password](#)

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9. If you get the following message when you login please contact nmphelpdesk@teagasc.ie as you may need to be set up as an agent on NMP online and linked to an agency .

